

**Agenda**  
**Woodstock Public Library Board**  
**Annual General Meeting**  
**May 15, 2018**

**Date:** Tuesday, May 15, 2018  
**Place:** Library Meeting Room  
**Time:** 5:00 p.m.

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- 1. Call to Order/Chairperson's Remarks**  
Invitation extended to Heather Jones to receive Board retiree gift
- 2. Approval of the Agenda**  
As Directed by the Board
- 3. Declaration of Conflict of Interest**
- 4. Minutes of the Meeting of April 17, 2018**  
As Directed by the Board
- 5. Business Arising from the Minutes**
  - a) Strategic Plan (Standing)**
- 6. Board Education**  
None
- 7. Consideration of Correspondence**  
For Information
  - a) Friends of the Woodstock Public Library**  
Minutes of the Meeting of April 11, 2018
  - b) Service Comments Form received, dated April 16, 2018**  
Carnegie postcards
  - c) Service Comments Form received, dated April 23, 2018**  
Disturbing behaviour of patron
- 8. Administrative Reports**  
For Information
  - a) Monthly Report**  
Report of the Chief Executive Officer for April and May, 2018

- b) **Statistics**  
Library Systems Activities for the month of April, 2018
- c) **Woodstock Public Library 2018 Annual General Meeting**  
Achievements
- d) **Policy Review**  
None

9. **Committee Reports**

- a) **Southern Ontario Library Service Trustee Council**  
Meeting of April 21, 2018 – highlights from Trustee Landry
- b) **Health and Safety**  
No report
- c) **Grievance**  
No report

10. **Finance**

As Directed by the Board  
To be distributed

- a) **Treasurer’s Report**  
DRAFT Statement of Revenues and Expenditures for the period ending April 30, 2018;

DRAFT Summary of Trust Account for the period ending April 30, 2018; and

DRAFT Summary of the Jessie McDougall Trust Fund for the period ending April 30, 2018.

**Suggested Resolution**

“That the DRAFT Statement of Revenues and Expenditures for the period ending April 30, 2018; and

the DRAFT Summary of Trust Account for the period ending April 30, 2018; and

the DRAFT Summary of the Jessie McDougall Trust Fund for the period ending April 30, 2018

be approved.”

**b) Auditor's Report**

Report presented by Christene Scrimgeour, CPA, CA, BA, Scrimgeour and Company; City of Woodstock Auditor

DRAFT 2017 Woodstock Public Library Board Trust Fund Financial Statements for the year ending December 31, 2017;

DRAFT 2017 Woodstock Public Library Board Financial Statements for the year ending December 31, 2017.

**Suggested Resolution**

“That DRAFT 2017 Woodstock Public Library Board Trust Fund Financial Statements for the year ending December 31, 2017; and

the DRAFT 201 Woodstock Public Library Board Financial Statements for the year ending December 31, 2017

be approved.”

**11. New Business**

None

**12. Committee of the Whole In-camera**

**13. Notices of Motion**

None

**14. Attachments**

None

**15. Adjournment**

**VISION**

Your Destination for Discovery

**MISSION**

The Woodstock Public Library is a community based accessible centre that responds to changing needs by providing up-to-date resources in a welcoming environment.