

**Agenda**  
**Woodstock Public Library Board**  
**September 18, 2018**

**Date:** September 18, 2018  
**Place:** Library Meeting Room  
**Time:** 5:00 p.m.

---

- 1. Call to Order/Chairperson's Remarks**  
Welcome Karen Scott as the Interim CEO
  
- 2. Approval of the Agenda**  
As Directed by the Board
  
- 3. Declaration of Conflict of Interest**
  
- 4. Minutes of the Meeting of May 15, 2018, and June 19, 2018**  
As Directed by the Board
  
- 5. Business Arising from the Minutes**
  - a) Strategic Plan** (standing item)  
For discussion
  
- 6. Board Education**  
None
  
- 7. Consideration of Correspondence**  
For Information
  - a) Friends of the Woodstock Public Library**  
Minutes of the Meeting of May 9, 2018, and June 13, 2018
  
  - b) Service Comment Form received, dated July 9, 2018**  
Children's computer usage
  
  - c) Service Comment Forms received, dated July 12, August 20, 22, and September 6, 2018**  
Bicycle thefts and washroom soap dispenser
  
  - d) Service Comment Form received, dated July 24, 2018**  
Brick work on front of building
  
  - e) Service Comment Form received, dated September 8, 2018**  
Appreciation for Library staff

**8. Administrative Reports**

For Information

**a) Monthly Report**

- i. Report of the Chief Executive Officer for June, July and August, 2018
- ii. Report of the Manager of Public Services for summer, 2018

**b) Statistics**

Library Systems Activities for June, July, August, 2018

**c) Policy Review**

None

**9. Committee Reports**

**a) Southern Ontario Library Service Trustee Council**

No Report

**b) Health and Safety**

Minutes of the JHSC Meeting of March 23, 2018

**c) Grievance**

No Report

**10. Finance**

As Directed by the Board

(to be distributed)

**a) Treasurer's Report**

DRAFT Statement of Revenues and Expenditures for the period ending June, July, August, 2018;

DRAFT Summary of Trust Account for the period ending June, July, August, 2018; and

DRAFT Summary of the Jessie McDougall Trust Fund for the period ending June, July, August, 2018.

**Suggested Resolution**

“That the DRAFT Statement of Revenues and Expenditures for the period ending June, July, August, 2018; and

the DRAFT Summary of Trust Account for the period ending June, July, August, 2018; and

the DRAFT Summary of the Jessie McDougall Trust Fund for the period ending June, July, August, 2018

be approved.”

**11. New Business**

- a) **Lit ON Tour (prev. IFOA) Early Closure – October 19, 2018**  
As Directed by the Board
- b) **Remembrance Day Closure – November 12, 2018**  
As Directed by the Board
- c) **Goals and Objectives Q1 & Q2 Update**  
For Information

**12. Committee of the Whole In-camera**

**13. Notices of Motion**

None

**14. Attachments**

- a) Certificate of Appreciation; Canada Revenue Agency; July, 2018
- b) *Disney will be Coming to the Woodstock Public Library*; Heart FM; August 12, 2018
- c) *Woodstock Public Library Book Club Changes*; Heart FM; August 31, 2018
- d) *Negotiations Stalled for Woodstock Public Library Workers*; Heart FM; September 10, 2018
- e) *Woodstock librarians could be on strike*; Woodstock Sentinel Review; September 11, 2018
- f) *Strike Looms Over Library*; Heart FM; September 14, 2018

**15. Adjournment**

**VISION**

Your Destination for Discovery

**MISSION**

The Woodstock Public Library is a community based accessible centre that responds to changing needs by providing up-to-date resources in a welcoming environment.